



Skills based recruitment of GFTU General Secretary.

General Secretary and Treasurer

Recruitment criteria.

Essential requirements.

- Demonstrably strong commitment to the trade union movement.
- Demonstrably successful track record in senior leadership and management.
- Understanding of organisational finances, audit procedures and accounts.
- Commitment to the trade union organising approach.
- Leadership of policy development and campaigning.
- Ability to work with government and international organisations and GFTU partners.
- Experience of media and communications work.
- High level of written and verbal communication skills.
- Demonstrable record in democratic accountability and report writing and presentation.
- Strong vision for and commitment to the GFTU.
- Understanding of the role of education in developing the movement.

Desirable.

- Wide knowledge of the trade union movement
- Ability to commit ten years to the GFTU.
- Knowledge of the international trade union movement.
- Experience of working with community organisations.
- Knowledge of adult education practice and funding.
- Experience of pension scheme management.
- Experience of supporting charity.
- Use of effective research in union building.
- Experience of successful commercial enterprise.
- Significant experience of adult education.

Other job description requirement criteria.

- Experience of good organisational management and compliance.
- Experience of financial planning.
- Professional staff management responsibility.
- Support for lay leadership members.
- Administrative, record keeping management.
- Ability to manage Pension Scheme.
- Ability to act as charity secretary.
- Organising conferences.